EDUTAINMENT LEARNING CENTER

Education and Fun all in One

SUMMER Camp 2027

Policies & Procedures

JUNE 21ST – AUG. 20TH

8:00 AM – 6:00 PM

9300 Livingston Road, Suite B-100 (Lower Level)
Fort Washington, MD 20744

ACADEMICS **ENRICHMENT** **FIELD TRIPS**

For more info: www.edutainmentlc.com | 301-292-8588

Summer Camp 2027

Welcome to Edutainment Learning Center's 22nd (ELC)! Our academic and recreational camp for ages 5 through 13. We have combined education and fun all in one with our academic and recreation camp. We will give students the education they need during summer break, while having fun! Campers will be given the opportunity to be ahead for the upcoming school year when enrolled in our academic and recreation Summer Camp. Campers will have lessons in reading, math, writing, and language arts. We believe that campers need a quality program that provides educational experiences while entertaining.

Camp Dates : June 21 - August 20, 2027

Hours of Operation:

8:00 AM - 6:00 PM

Campers will need to arrive by 9:00 AM to participate in the academic lessons. Please note: Campers may attend up to 10 hours per day. After 10 hours, there will be a $1.00 per minute late charge.

Arrival & Departure

Upon arrival and departure parents are required to bring campers into the building and see that the child is under supervision of a staff member before leaving the premises. All campers will be signed in by our staff. You are required to list all individuals that will be picking up your child on the registration form. If someone other than the persons listed under “authorized to pick up” come to pick up a child, the child will not be released to that person, unless we receive a phone call from the parent or legal guardian. If it is the first time that the child has been picked up by that individual, identification will need to be shown at the time of pick up, even if the individual is listed under emergency contact.

Field Trips:

Campers will go on field trips every two weeks. The field trip schedule is posted in the center and on our website. All campers must have what is needed for a particular field trip. All Field trips and activities that your child will be participating in must be paid in full upfront by May 31, 2026. If you are registering after this date, it is due at the time of registration. There will be no exceptions. All field trip fees are non-refundable and non-transferable. If your child will not be attending a field trip on a week he/she is scheduled to attend camp, let us know in the note section of the registration form. You will receive a field trip invoice in your Brightwheel account.

All campers will receive one camp T-shirt included with their registration. Campers must wear their camp t-shirt on field trips. If a camper comes in without a t-shirt on a field trip day, you must purchase a t-shirt for $20 for the camper to attend the field trip. Lunch availability will be listed on the field trip list. If a camper will not be attending a field trip or activity, alternative care will be needed on that day.

Illness of Student:

ELC is not authorized to care for sick children. Parents are responsible for providing alternate care in the event of a child's illness. Children with allergies or any other condition will not be excluded from any activity. We are an academic/recreation camp, so if you do not want your child to participate in an activity, you are responsible for providing an alternate care plan. If a child is ill when he/she arrives at the ELC, the child will not be allowed to enter. If a child becomes ill while at ELC, a parent will be notified, and the child will need to be picked up immediately. A child will not be re-admitted to the ELC after a serious illness, unless the parent/guardian presents a written statement from the physician certifying that the child is well enough to return to ELC.

Medication Policy

ELC can give medication only with written approval from a doctor using the forms on our website. This applies to inhalers and EpiPens. Please do not send any camper with inhalers or EpiPens in their bags or pockets. Any self-carried inhaler also needs a doctor's approval.

Meals

ELC does not serve any food. All students are required to bring a non-perishable bag lunch and afternoon snack, unless specified on the field trip schedule. Pizza and a drink will be available for $6.00 on Mondays and Fridays. The payment must be paid through our Cash App $YouthAvenues by 10 a.m. on Monday or Friday. Be sure to add your child's name in the note section.

Communication:

- Important updates will be shared via email, Brightwheel app, or ELC's parent communication board located in the lobby.
- Parents are encouraged to check communication channels regularly.
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Code of Conduct for Parents

- Respectful communication with staff and other families is expected.
- Concerns should be addressed privately with the camp director.
- Disruptive or disrespectful behavior may result in dismissal from camp.

Late Fees:

All children must be picked up by 6:00 P.M. A late fee of $1.00 per minute will be charged starting at 6:01 P.M. Late fees are due on the same day at the time of pick-up and is paid directly to the staff member on duty at that time. If you are late more than two times during the summer camp agreement dates, your child(ren) will be immediately terminated from the summer camp.

Summer Camp Forms

- Parent Policies & Procedures (Registration page of ELC Website)
- Payment Agreement (Brightwheel)
- Camper Health History
- Medication forms only if ELC will be administering medication
- Medication forms for self administered inhalers

Summer Camp Tuition

When we receive the camper's registration form, registration fee, health form, billing information, and payment agreement, that camper's slot will be held for the weeks selected on the registration form. The student's first week tuition must be paid in full by the Friday before camp starts. All fees are non-refundable and non-transferable. You are responsible to pay for all weeks selected on the registration form, whether the camper attends ELC or not. Spaces are limited and filled on a first-come, first-served basis.

Weekly tuition payments are due the Friday before Monday's camp date based on the specific weeks selected for the camper to attend summer camp. NO EXCEPTIONS. All parents are required to sign-up for auto-pay to have tuition automatically debited from your account the Friday before camp begins. If payment declines, there will be a $35 decline fee. If tuition is not paid on Friday, a $20 late fee will be charged each day until payment is received. Campers will not be able to attend ELC the following Monday and it is possible that your child's space will no longer be available. Your tuition will still be due for all weeks checked on your registration form. Unpaid weeks will be subject to collections.

Camper's Property:

Although we take every precaution possible to protect everyone's property, ELC will not be responsible for any item brought from home that is lost or broken. If your child should accidentally take property from the center that does not look familiar, please return it. ELC WILL NOT LOOK FOR ANY MISSING ITEMS THAT CAMPERS BRING INTO THE CENTER.

ELC Property:

If any item belonging to ELC is purposely broken, that camper's parent will be responsible for paying for that item.

Behavior:

All campers are expected to respect other campers and camp staff. The following is our discipline policy:

- Incident 1: Warning (Reflection & Reset Break)
- Incident 2: Phone Call
- Incident 3: Suspension
- Incident 4: Termination

Campers are expected to show respect for others, staff, and property. Bullying, fighting, or inappropriate behavior will not be tolerated. Repeated or severe misconduct may result in dismissal without refund.
ELC's Camp Director have the authority to use any one of these disciplinary actions based on the seriousness of the incident.

Field Trip Permission:

By signing your electronic signature, you give your child(ren) permission to be transported by van to all scheduled field trips.

LIABILITY RELEASE AUTHORIZATION

I grant permission for my child(ren) to participate in all Edutainment Learning Center's activities. In case of an emergency, I understand that every effort will be made to contact me or my emergency contacts. If I or someone on the emergency form cannot be reached, I give ELC permission to secure the medical treatment necessary for my child. I understand that ELC assumes no responsibility for injuries or illnesses which my child may sustain as a result of his/her physical condition or resulting from his/her participation in any activity. I expressly acknowledge on behalf of myself and my heirs that I assume the risk for any and all injuries and illness which may result from his/her participation in these activities and I hereby release and discharge Edutainment Learning Center, affiliates, and employees from any and all claims for injury, illness, death, loss or damage which, he/she may suffer as a result of his/her participation in these activities. I understand that ELC is not responsible for any personal property lost or stolen. ELC photograph and video all participants for advertising purposes only. I acknowledge the waiver and accept the conditions set forth above and am in sympathy with the goals and purposes of ELC. I agree to adhere and abide by the policies as outlined in this agreement.

By signing your electronic signature on the registration form, I understand and agree to carry out the parent's responsibilities under this Policy and Procedures.