



**EDUTAINMENT
LEARNING CENTER**
Education and Fun all in One

SUMMER CAMP POLICIES & PROCEDURES



Prince Georges County:
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www.edutainmentlearningcenter.com

Summer Camp 2025

Welcome to Edutainment Learning Center (ELC)! Our academic and recreational camp (Fort Washington) is for ages 5 to 13. We have combined education and fun all in one with our academic and recreation camp. We will give students the education they need during summer break, while having fun! Campers will be given the opportunity to be ahead for the upcoming school year when enrolled in our academic and recreation Summer Camp. Campers will have lessons in reading, math, writing, and language arts. We believe that campers need a quality program that provides educational experiences while entertaining.



CAMP START DATES:



June 23, 2025

COVID-19 SAFETY GUIDELINES:

Masks are optional as of now. Staff will clean and disinfect frequently touched surfaces (tables, desks, door handles, sink handles, and drinking fountains) within the camp facility.

We ask that all parents supply their children with water daily, so campers can avoid using the water fountain.

If campers have been exposed to COVID-19, we ask that you notify us immediately and camper must quarantine for 5 days before returning to ELC. Please do not send campers to camp with ANY COVID-19 symptoms.

HOURS OF OPERATION:

7:00 A.M. – 6:00 P.M. Campers will need to arrive by 9:00 A.M. to participate in the academic lesson, workout. Or creative art for the day.

ARRIVAL/DEPARTURE:

Upon arrival and departure each parent is required to bring his/her child into the building and see that the child is under supervision of a staff member before leaving the premises. All students will be signed in by our staff. You are required to list all individuals that will be picking up your child on the emergency form. If someone other than the persons listed under “authorized to pick up” come to pick up a child, the child will not be released to that person, unless we receive a phone call from the parent or legal guardian. If it is the first time that the child has been picked up by that individual, identification will need to be shown at the time of pick up, even if the individual is listed under emergency contact.

FIELD TRIPS:

Campers will go on field trips every two weeks. The field trip schedule will be posted in the center and online. All campers must have what is needed for a particular field trip. Field trip fees must be paid by the close of business on Mondays through our Cash App, \$YouthAvenues. There will be no exceptions.

All campers will receive one camp T-shirt included with their registration. Campers must wear their camp t-shirt on field trips. If a camper comes in without a t-shirt on a field trip day, you must purchase a t-shirt for \$20 for the camper to attend the field trip.

Campers are allowed to purchase food at the facility we are visiting if available. Food availability will be listed on the field trip list. If food is not available, you must send the camper with a non-perishable bag lunch. NO Lunch boxes on field trip days.

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SWIMMING TRIPS

Campers must wear their bathing suits to Edutainment under their clothes. Campers must bring a towel and wear swim shoes. A plastic bag must be supplied to store wet clothes in after swimming.

By electronically signing these policies and procedures, you give your child permission to participate in all field trips listed on Edutainment Learning Center's field trip schedule if your child is in attendance the week of a field trip.

ILLNESS OF A STUDENT:

ELC is not authorized to care for sick children. Parents are responsible for providing an alternate care plan in the event of a child's illness. Children with allergies or any other condition will not be excluded from any activity. We are an academic/recreation camp, so if you do not want your child to participate in an activity, you are responsible for providing an alternate care plan. ELC will not administer any medication to a child. If a child is ill when he/she arrives at the center, the child will not be allowed to enter. If a child becomes ill while at ELC, a parent/guardian will be notified, immediately and the child will need to be picked up from that destination. A child will not be re-admitted to the center after a serious illness, unless the parent/guardian presents a written statement from the physician certifying that the child is well enough to return to ELC.

MEALS:

ELC does not serve any food. All students are required to bring a non-perishable bag lunch and evening snack unless specified on the field trip schedule. Pizza and a drink will be available for \$6.00 on Mondays and Fridays. The payment must be paid through our Cash App \$YouthAvenues by 10 a.m. on Monday or Friday. Be sure to add your child's name in the note section.



SUMMER CAMP FORMS:

Before any child can start at ELC, the parent/guardian will be responsible for having the following required forms completed and returned to the center. These forms include:



Summer Camp Policies & Procedures



Summer Camp Registration Application and Registration Fee



Camper Health History


WEEKLY FEES:

When a student's registration form is completed, and the registration fee is paid that student's slot will be held for the weeks selected on the registration form. The student's first week tuition must be paid in full by the Friday before camp starts. All fees are non-refundable. When camp begins, you are obligated to pay for all weeks stated on the registration form, whether the student attends ELC or not.


Tuition is due on Fridays before the week of camp starts. NO EXCEPTIONS. If tuition is not paid on Friday, campers will not be able to attend ELC the following Monday. Your child's space will be offered to another child on our waiting list.

LATE FEES:


All children must be picked up by 6:00 P.M. A late fee of \$1.00 per minute will be charged starting at 6:01 P.M. Late fees are due on the same day at the time of pick-up and is paid directly to the staff member on duty at the time. If you are late more than three times during the summer camp agreement dates, your child(ren) will be immediately terminated from the summer camp.




Fees are non-refundable and cannot be transferred to any other week, including pizza and field fees.



I understand that my tuition payment must be paid online with a credit/debit card. We do not accept cash payments.



We have no refund policy, which includes your weekly tuition, pizza, and field trip fees.



In the event of nonpayment, collection action will be initiated, and parent/guardian will be responsible for all collection fees, including fees for collection agency and/or court fees.

CAMPER'S BELONGINGS:

Although we take every precaution possible to protect everyone's property, ELC will not be responsible for any item brought from home that is lost or broken. If your child should accidentally take property from the center that does not look familiar, please return it. ELC WILL NOT LOOK FOR ANY MISSING ITEMS THAT CAMPERS BRING INTO THE CENTER.

ELC BELONGINGS:

If any item belonging to ELC is purposely broken, that camper's parent will be responsible for paying for that item.

BEHAVIOR:

All campers are expected to respect other campers and camp counselors. The following is our discipline policy:

Incident 1	Warning/Parent Notification
Incident 2	Phone Call
Incident 3	Suspension
Incident 4	Termination

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Camp Directors have the authority to use any one of these disciplinary actions based on the seriousness of the incident.



LIABILITY RELEASE AUTHORIZATION

I grant permission for my child(ren) to participate in all Edutainment Learning Center's activities. In case of an emergency, I understand that every effort will be made to contact me or my emergency contacts. If I or someone on the emergency form cannot be reached, I give ELC permission to secure the medical treatment necessary for my child. I understand that ELC assumes no responsibility for injuries or illnesses which my child may sustain as a result of his/her physical condition or resulting from his/her participation in any activity. I expressly acknowledge on behalf of myself and my heirs that I assume the risk for any and all injuries and illness which may result from his/her participation in these activities and I hereby release and discharge Edutainment Learning Center, affiliates, and employees from any and all claims for injury, illness, death, loss or damage which, he/she may suffer as a result of his/her participation in these activities. I understand that ELC is not responsible for any personal property lost or stolen. ELC photograph and video all participants for advertising purposes only. I acknowledge the waiver and accept the conditions set forth above and am in sympathy with the goals and purposes of ELC. I agree to adhere and abide by the policies as outlined in this agreement.

By signing your electronic signature, I understand and agree to carry out the parent's responsibilities under this Policy and Procedures Agreement.

